



## Ascent Compass Operator Basic Training Adrian Moe - Instructor

### Day 1

8:00-8:30 a.m.	Introductions/Setup, Workstations, Partners, Menus
8:30-10:00 a.m.	Product Architecture, Controller and Computer Hardware
10:00-10:15 a.m.	Break
10:15-Noon	Zones, Optimum Start/Stop, Tenant Activity
Noon-1:00 p.m.	Lunch
1:00-2:30 p.m.	Schedules: Points and Zones, Global, Holidays & Exceptions
2:30-3:00 p.m.	Trend Setup, Managing and Archiving
3:00-4:00 p.m.	Energy Log Setup
4:00-4:30 p.m.	Closeout/Questions

### Day 2

8:00-9:00 a.m.	Alarm Setup, Text Messaging, Printing
9:00-10:00 a.m.	Device Manager, Saving Data, Sending Data
10:00-10:15 a.m.	Break
10:15-11:00 a.m.	Display Editing, Adding Points, Templates vs. Displays, omnigraphics
11:00-11:30 a.m.	Review Scheduling
11:30-Noon	Back Up and Restore
Noon-1:00 p.m.	Lunch
1:00-4:00 p.m.	Workbook/Lab
4:00-4:30 p.m.	Closeout/Questions